

Address: 303 Dacusville Hwy – Easley <u>Phone Number</u>: 864-671-1134 <u>Service area</u>: Pickens County & northern Anderson County (Easley address) <u>Service Hours</u>: Mondays, Wednesdays & Fridays <u>Food</u>: 9:00am-11:45am <u>Financial (rent, utilities, clothing)</u>: 9:00-11:00am

## **Required Documents for Assistance**

**FOOD** (Be prepared to answer household questions such as income, birthdays of household members, etc.)

• **ID** (if correct address is not on ID, a bill or lease can be used as proof of residency)

**Rent** (If you owe more than one month of rent or your expenses far exceed your income, we may not be able to assist.)

- ID
- Social Security cards for everyone in the household
- Proof of income for everyone in the household for the last 4 weeks
  - All electronic copies must be emailed as a PDF to ucmpc2018@gmail.com before we can move forward with the process. We do not accept pictures or screenshots.
- Proof of recent financial emergency/reason you are unable to pay your bill (we do not accept screenshots or pictures of documents)
  - Receipts or bank statement showing unexpected payment
  - Copy of a pending medical or employment claim such as Disability, Worker's Comp, Unemployment, etc.
  - Paycheck stubs showing reduction in hours
  - Official letter from employer about upcoming job (contact information, start date, average hours a week, & amount paid per hour)
- Past due letter from landlord or eviction notice

## Utilities (power, water, propane, kerosene)

If you owe more than one month of payments or your expenses far exceed your income, we may not be able to assist.

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- Proof of income for everyone in the household for the last 4 weeks
  - All electronic copies must be emailed as a PDF to ucmpc2018@gmail.com before we can move forward with the process. We do not accept pictures or screenshots.
- Proof of recent financial emergency/reason you are unable to pay your bill
  - Receipts or bank statement showing unexpected payment
  - Copy of a pending medical or employment claim such as Disability, Worker's Comp, Unemployment, etc.
  - $\circ~\mbox{Paycheck}$  stubs showing reduction in hours
  - Official letter from employer about upcoming job (contact information, start date, average hours a week, & amount paid per hour)
- Current bill (your name must be on the account)

**<u>Clothing</u>** (assistance is given in the form of a Miracle Hill gift card)

- ID
- Social Security cards for everyone in the household
- Proof of income for everyone in the household for the last 4 weeks
  - All electronic copies must be emailed as a PDF to ucmpc2018@gmail.com before we can move forward with the process. We do not accept pictures or screenshots.