



303 Dacusville Hwy-Easley, SC 29640  
(864) 671-1134

## Required Documents

### Food

- ID (if address is not correct, proof of residency is required such as a bill)

### Rent Assistance

- ID
- Social Security cards for EVERYONE in the household
- Proof of income for EVERYONE in the household for the last 4 weeks
- Electronic copies must be emailed to [ucmpc2018@gmail.com](mailto:ucmpc2018@gmail.com) BEFORE your number is called or you will be asked to wait and someone else may be served before you. We do not accept screenshots. Documents must either be printed out or downloaded to your phone and emailed to us as a PDF attachment.
  - We may not be able to assist without proof of why you are unable to pay your bill (receipt, bank statement, pending medical claim, paychecks showing reduction in hours, etc.)
  - If you owe more than one month of rent, we may not be able to assist.
  - If your expenses far exceed your income, we may not be able to assist.
- Past due letter from landlord or eviction notice.

### Utility Assistance

- ID
- Social Security cards for EVERYONE in the household
- Proof of income for EVERYONE in the household for the last 4 weeks
  - Electronic copies must be emailed to [ucmpc2018@gmail.com](mailto:ucmpc2018@gmail.com) BEFORE your number is called or someone else may be served before you. We do not accept screenshots. Documents must either be printed out or downloaded to your phone and emailed to us as a PDF attachment.
  - We may not be able to assist without proof of proof of why you are unable to pay your bill.
  - If you owe more than one month, we may not be able to assist.
  - If your expenses far exceed your income, we may not be able to assist.
- Current bill (your name must be on the account)

### Clothing

- ID
- Social Security cards for EVERYONE in the household
- Proof of income for EVERYONE in the household for the last 4 weeks
  - Electronic copies must be emailed to [ucmpc2018@gmail.com](mailto:ucmpc2018@gmail.com) BEFORE your number is called or someone else may be served before you. We do not accept screenshots. Documents must either be printed out or downloaded to your phone and emailed to us as a PDF attachment.